



**Board of Management of Welland Downtown
Business Improvement Area - City of Welland
General Meeting
Civic Square Room 108/109
(60 East Main Street)
Monday February 5, 2018**

AGENDA

1. Welcome – Call to Order
2. Committee-of-the-Whole (In Camera)
 - a. Approval of the Minutes of Monday January 8th, 2017
 - i. Personal matters about an identifiable individual, including municipal or local board employee;
 1. Staff positions
3. Arise from Committee-of-the-Whole (In Camera)
4. Open of General Meeting
5. Acceptance of Agenda
6. Declaration of Conflicts
7. Approval of Minutes
 - a. Minutes of the General Meeting of January 8, 2018
8. Presentation
 - a. Travel Escapes -169 West Main (Member) M. Alvarez
9. Report of the Chair D. Wright
 - a. Welcoming of the new Executive Director D. Wright
10. Report of the Executive Director S. Hicks/A. MacDonald
11. Committee Motions

12. Committee Reports

- | | |
|-------------------------|------------------------|
| a. Finance and Audit | S. Hamp |
| i. Auditor's time lines | S. Hamp |
| b. Beautification | J. Eisen |
| c. Governance | B. Herchmer |
| i. Board participation | D. Wright |
| d. Marketing and Events | S. Hicks/ A. MacDonald |
| i. Feast St. Niagara | L. Spinoso |

13. Business Arising

- | | |
|--|-----------------------|
| a. OBIAA Strategic Planning | S. Hicks |
| b. Summer Student Grant Application | S.Hicks/ A. MacDonald |
| c. Welland Active Transportation Committee | S.Hicks |
| d. Final Payment to Digital Caribou-Rebranding | S.Hicks |

14. New Business

- | | |
|--------------------------------------|----------------------|
| a. Meeting Locations | S.Hicks/A. MacDonald |
| b. GIANT FM Radio Opportunity | S. Hicks |
| c. Returning 2018 Slate of Directors | D. Wright |

15. White Space

16. Correspondance

- Resignation Letter From Executive Director Stephanie Hicks
- Departure of Executive Director Letter from Chair
- Letter to Ms. Alvarez on Request to Present to the Board

17. Next Meeting: **Monday March 5, 2018; 60 East Main Street (Civic Square room 108/109)**

18. Adjournment

RSVP your attendance to Amanda MacDonald – info@downtownwelland.ca