

**Minutes of the Meeting of the
Board of Management (the "Board")
of the Welland Downtown Business Improvement Area (the "Corporation")
of the City of Welland (the "city")
held on Monday, May 7th, 2018
The City of Welland Room 108/109, 60 East Main St. Welland at 6:00 p.m.**

Board Members Present: J. Eisen, K. Jones, , S. Hamp, , B. Fokkens, A. Adams , H. Hudson and D. Bujold-Wright, B. Herchmer and J. Chiochio

Board Members Regrets: M. Stadnik, B. Fokkens and K. Jones

Executive Director: A. MacDonald

Recording Secretary: J. Bujold

Welcome - Call to Order

The chair called the meeting to order

Committee-of-the-Whole (in Camera) 18:04 hours

- a. Approval of Minutes of Monday, April 9th, 2018
 - i. Personal matters about an identifiable individual, including local board employee and/or member(s);

Arise from Committee of the whole (In Camera) 18:27 hours

Open of General Meeting

General Meeting started at 18:27

Acceptance of Agenda

"BE IT RESOLVED that the agenda be accepted as written."

Proposed by J. Eisen
Seconded by A. Adams
Motion carried

Declaration of Conflicts

S. Hamp declared a conflict in regards to sponsorship

Board of Directors General Meeting Minutes from Monday, April 9, 2018

"BE IT RESOLVED that the Board of Directors accepts the minutes of the General Meeting of March 5th with the following corrections."

Correction of In Camera at 5:35 pm and Out of Camera at 5:55 pm
Under White Space, correct the spelling of looking

Proposed by J. Eisen

Seconded by K. Jones

Motion carried

Presentation of Report of the Chair

D. Wright Presented.

Presentation of Executive Director's Report

A. Macdonald Presented.

Committee Motions

Tradebank

Motion that The Welland Downtown BIA will not create an account for and/or deal Tradebank dollars.

Motion by S. Hamp

Seconded by D. Wright.

Carried

Risk Management

BE IT RESOLVED that the Board of Directors agree to purchase WSIB to limit liability

Proposed by B. Herchmer

Seconded by J. Eisen

Carried

Committee Reports

a. Finance and Audit – Overview of meeting held on May 7, 2018

Sponsoring of Youngs Insurance Car Show

That the Board of the Welland Downtown BIA sponsor, in the amount of \$200, the request from Youngs Insurance for their Annual Car Show for McMaster Children's Hospital

Motion by John Chiochio

Seconded by K. Jones

Carried

Audit

Motion of receipt of the audit ending December31, 2017

Motion by S.Hamp

Seconded by B. Herchmer.

Carried

Beautification Report

J. Eisen Presented.

BE IT RESOLVED that the Board of Directors agree to spend up to \$250 for Canada Day.

Proposed by J. Eisen

Seconded by H. Hudson

Carried

B. Herchmer taking over chair at 7:15 pm

D. Wright took back chair at 7:20 pm

Governance Committee

B. Herchmer Presented.

Marketing/Events Report

K. Jones and A. Macdonald Presented.

Business Arising

- a. Office Update – BIA's office has moved across the hall to a larger office – No cost to the board for 2018.
- b. Summer Student Grant Update

New Business

- a. Next month's meeting will return to start up time of 5:30 pm.

White Space

B. Herchmer – Historically replaced board members during term when there are vacancies instead of waiting until October.

As this is an election year and there are 4 formal meetings remaining prior to election, Chair will bring forward to City Clerk & OBIAA to get their sense on this.

A. MacDonald – Contacted by Municipal Elections to inform members of Council Election

- Email and communication received by person(s) regarding concern of Chair position of Feast Street

Correspondence

- a. City of Welland Waiving of Fees Approval – Feast Street
- b. Letter of term renewal for PenFinancial

Next Meeting

Next meeting date is Monday, June 4th, 2018 at City Hall room 108/109.at 5:30 p.m.

Adjournment

The meeting adjourned at 7:50 p.m.