



**Board of Management of Welland Downtown  
Business Improvement Area - City of Welland  
General Meeting  
Civic Square Room 108/109  
(60 East Main Street)  
Monday February 4th, 2019**

**AGENDA**

1. WELCOME – CALL TO ORDER
2. OPEN OF GENERAL MEETING
3. ACCEPTANCE OF AGENDA
4. DECLARATION OF CONFLICTS
5. APPROVAL OF MINUTES
  - A. MINUTES OF BOARD MEETING OF MONDAY JANUARY 21ST, 2019
6. REPORT OF THE CHAIR K. JONES
7. REPORT OF THE EXECUTIVE DIRECTOR A. MACDONALD
8. COMMITTEE MOTIONS
9. COMMITTEE REPORTS
  - A. FINANCE AND AUDIT D. WRIGHT
    - I. AUDITOR'S TIME LINES A. MACDONALD
    - II. MOBILE APPLICATION K. JONES
    - III. UPDATE ON TRANSFER OF SIGNING D. WRIGHT
  - B. BEAUTIFICATION A. MACDONALD
    - I. RFQ UPDATE A. MACDONALD
    - II. FLOWER BASKETS BRACKETS A. MACDONALD
    - III. COMMUNITY GARDEN A. MACDONALD
      1. JOB DESCRIPTION
  - C. GOVERNANCE B. HERCHMER
    - I. POLICY REVIEW
  - D. MARKETING AND EVENTS A. MACDONALD
    - I. CONCERTS ON THE CANAL A. MACDONALD
    - II. GO GREEN ON BRIDGE 13 (**ACTION REQUIRED**) A. MACDONALD
    - III. CANADA DAY A. MACDONALD
    - IV. WORKSHOPS A. MACDONALD
    - V. COLDEST NIGHT UPDATE A. MACDONALD
10. BUSINESS ARISING
  - A. WELLAND-OPOLY UPDATE A. MACDONALD
  - B. WDBIA EXPANSION VOTE (**ACTION REQUIRED**) A. MACDONALD

- C. COMMITTEE CHAIRS AND STRUCTURES B. HERCHMER/D. WRIGHT
- D. STUDENT PROJECT UPDATES A. MACDONALD
  - I. CANADA DAY FLAGS
  - II. SANTA MAILBOX
  - III. WELCOME WAGON
- E. NIAGARA REGION WASTE MANAGEMENT A. MACDONALD
- F. OBIAA CONFERENCE (**ACTION REQUIRED**)

11. NEW BUSINESS

- A. PRESENTATION TO COUNCIL – FEBRUARY 5TH K. JONES/D. WRIGHT
- B. SPONSORSHIP PACKAGE 2019 A. MACDONALD
- C. PARKING WEST MAIN – AP JEWELLERS K. JONES/A. MACDONALD
- D. LAND ACKNOWLEDGEMENT ADOPTION A. MACDONALD

12. WHITE SPACE

13. CORRESPONDANCE

- A. NEW HORIZONS GRANT APPROVAL EMAIL

14. NEXT MEETING: **MONDAY MARCH 4TH, 2019 – 5:30 PM; 60 EAST MAIN STREET (CIVIC SQUARE ROOM 108/109)**

15. ADJOURNMENT

RSVP YOUR ATTENDANCE TO AMANDA MACDONALD AT [INFO@DOWNTOWNWELLAND.CA](mailto:INFO@DOWNTOWNWELLAND.CA)