



**Board of Management of Welland Downtown  
Business Improvement Area - City of Welland  
Virtual Special Meeting  
All board members, staff & guests will be present virtually  
Monday, May 1st, 2023 @ 7:00pm**

**AGENDA**

1. WELCOME - CALL TO ORDER
2. OPEN OF GENERAL MEETING
3. LAND ACKNOWLEDGEMENT
4. ACCEPTANCE OF AGENDA
5. DECLARATION OF CONFLICTS
6. APPROVAL OF THE APRIL 3<sup>RD</sup> MINUTES
7. REPORT OF THE CHAIR K. JONES
8. EXECUTIVE DIRECTOR'S REPORT A. HIGGINBOTHAM  
OPERATIONS UPDATE
9. COMMITTEE REPORTS K. JONES
  - A) GOVERNANCE B. HERCHMER  
APPROVAL OF BOARD TERM CONTINUANCE  
POLICY & PROCEDURE MANUAL UPDATES
  - B) FINANCE A. CHISTOFF  
MONTHLY REPORT  
AUDIT UPDATE
  - C) BEAUTIFICATION L. ROBICHAUD  
STREET CREW UPDATE

D) MARKETING AND EVENTS  
COC 2023 UPDATE  
NETWORKING EVENTS - BRIDGING CONNECTIONS

K. JONES

11. COMMITTEE MOTION(S)  
APPROVAL OF MONTHLY FINANCIAL REPORTS

12. BUSINESS ARISING

13. NEW BUSINESS

14. WHITE SPACE —

15. CORRESPONDENCE:

16. NEXT MEETING DATE: MONDAY, JUNE 5<sup>TH</sup>, 2023

17. ADJOURNMENT

**RSVP YOUR ATTENDANCE TO  
ALEXIS HIGGINBOTHAM  
[INFO@DOWNTOWNWELLAND.CA](mailto:INFO@DOWNTOWNWELLAND.CA)**